



# Vacancy Resources



# How to find a new TPU assignment



1. START HERE: <https://www.hrc.army.mil/>
  2. Click on “My Records” // Login
  3. Click on Tools; THEN you can search by “Position Map” OR “Vacancy Search”  
**(see slides 7 &8 )**
  4. Once you find a vacancy/ unit, email me 2-3 UICs, and I will send you a Full-timer POC’s email.
- 
1. ANOTHER great source is: <https://www.milsuite.mil/book/docs/DOC-375787>
  2. Click on link, and “I AGREE” to enter MILSUITE Vacancy page.
  3. Click on XLS link to down load “latest vacancy report.
  4. This XLS can be filtered and sorted.



# How to find a new TPU assignment



- The vacancy list is as good as the data. Once you get a lead, ask for other leads and opportunities. Work everyone you talk to for a new lead.
  - LEADS are where you find the best opportunities.
  - I advise not staying in a single UIC more than 24 months. Start looking for a new opportunity at 14-18 months.
  - LASTLY, If you are a Signal Officer, you need to look to serve in a UIC under the 335<sup>th</sup> Signal Command every 3-4 years. This is where you connect with Signal peers and leadership, which you can leverage throughout your career.
- \*\*\* The slides attached (slides 12/13) are not a 100% accurate representation of all 335<sup>th</sup> SC (T) UICs, but an “80% solution.” UICs and MTOEs are always subject to change based on the USAR’s mission and structure.



# How to find a new TPU assignment



**HRC** United States Army Human Resources Command

Site Map

[Login](#)

HOME ENLISTED OFFICER THE ADJUTANT GENERAL CAREER SPECIAL PROGRAMS ORGANIZATION DATA SERVICES REPORTING TO HRC MY HRC

### Soldier Services

<b>Promotions &amp; Awards</b>	<b>Ask Human Resources</b>
<b>My Records</b>	<b>Self Service Tools</b>
<b>MILPER Messages</b>	<b>All Army Activity Messages</b>
<b>Veterans Services</b>	<b>Retirement Services</b>



### Hot Topics

SFL-TAP Virtual Center

### News and Announcements

DoD-wide Blended Retirement System to come into effect New Year's Day

### My Links

- Army Reserve Retirement Calculator
- Army Soldier Records Branch - ASRB
- Awards and Decorations Branch
- Enlisted Personnel Management Directorate
- Enlisted Promotions
- Evaluation Systems Homepage
- Officer and WO Selections and Promotions
- Officer Personnel Management Directorate
- Selection Boards
- Tools and Applications Directory

[Manage My Links](#)

### Promotions and Board Announcements

**Active Officers**

- Sequence Numbers - Dec 16, 2017
- By-Name List - Dec 16, 2017
- Active Officer Selection Board Results

**Reserve Officer**

- Hurricanes, wildfires, disasters - top U.S. Army humanitarian missions of 2017
- Integrated promotion-recommended list to afford specialists, sergeants more opportunities for promotion
- Army surpasses early SGLI online enrollment goals
- TAGD SGM talks IPPS-A, ESS updates at Camp Arifjan NCO Development Program
- 1st Security Force Assistance Brigade develops combat readiness with first ever live fire training

### Popular HRC Resources

- 24x7 HRC IT Service Desk
- Army Travel Assistance Center (ATAC)
- Calculate Retired Pay Application
- Deputy Chief of Staff Army G1
- Evaluation Systems Homepage
- Individual Mobilization Augmentee (IMA)
- Individual Ready Reserve (IRR)
- Integrated Personnel and Pay System - Army (IPPS-A)
- Record Review Tool
- SGLI Online Enrollment Administrator Application
- SGLI Online Enrollment System
- Survivor Outreach Services
- Tuition Assistance



# How to find a new TPU assignment



WWW.HRC.ARMY.MIL  
U.S. ARMY HUMAN RESOURCES COMMAND



## My Record Portal Login

AKO Login:

Password:

Login

▶ [Use your CAC](#)

▶ [Use your DS Logon](#)

» [Get your AKO account](#)  
» [Security & Privacy Notice](#)

My Record Portal is HRC's self-service portal for Active, Guard, Reserve, Retiree and Veteran Soldiers.

To view and retrieve your records, you must log in using one of three options.

1. If you have a Common Access Card (CAC), you can use it to log into the Portal.
2. If you do not have a CAC, create a Level 1 DS Logon account. (Click [here](#)) which takes you to the Help Center. Under the REGISTRATION tab, click on question #2 (I am a veteran) and follow the instructions.
  - a. Once you have a Level 1, you need to request a Level 2 DS Logon account.
  - b. (Click [here](#)) to go to the Help Center, click on the tab DS LOGON ACCOUNT MANAGEMENT. Then click on the second question "How do I upgrade to Premium (Level 2)"
3. You log in using your Army Knowledge Online (AKO) user name and password. If you are having difficulties logging in, it is recommended that you establish a DS Logon account and use that instead.

\*\*\* IDP Soldiers - you need a Level 2 DS Logon account to complete the



# How to find a new TPU assignment



Browser navigation bar showing the URL <https://www.hrcapps.army.mil/Portal/> and several open tabs: IWS - TAPDB-R, ATRRS Portals - Logon, New tab, and Portal - Start.

Browser menu bar with options: File, Edit, View, Favorites, Tools, Help. On the right, there are icons for home, search, and other browser functions.

U.S. ARMY HUMAN RESOURCES COMMAND navigation bar. It includes a 'Start' button and a menu with options: Active Record, Reserve/Retiree/Veteran Record, U.S. Army White Pages, **Tools** (circled in red), and Virtual Muster.

Personalized welcome message: HRC > Start Welcome : William.t.hutto

Main content area with five large buttons, each with a circular icon and text:

- Active Record**: Click Here To Access Your Combined Army Record on ITAPDB
- Reserve/Retiree/Veteran Record**: Click Here To Access Your Army Record
- U.S. Army White Pages**: Click Here to Access the White Pages Search Tool
- Tools**: Click here for Tools, Self-Service Applications and Favorite Links (This button and its icon are circled in red)
- Virtual Muster**: For those assigned to the Individual Ready Reserve (IRR) or Individual Mobilization Augmentee (IMA); click here to access the Virtual Muster.

Frequently Asked Questions  
[Why do I to get "Page Cannot be Displaye...](#)



# How to find a new TPU assignment



- Navigation
- [Tools](#)
  - [Active Enlisted Rtm/Sep Status](#)
  - [AGR Application](#)
  - [Continuum of Service Application](#)
  - [Evaluation Reports](#)
  - [Leader Development Guide](#)
  - [Position Map](#)
  - [Retiree Recall Survey](#)
  - [Vacancy Search](#)

- Tools
- [Active Enlisted Rtm/Sep Status](#)  
Status of retirement for Active Enlisted Soldier
  - [AGR Application](#)  
On-Line Application for USAR Active Guard Reserve (AGR) Duty
  - [Continuum of Service Application](#)  
Request consideration for the Retiree Recall program.
  - [Evaluation Reports](#)  
Access reporting tools for Commanders, Unit Administrators, or Support Staff
  - [Leader Development Guide](#)
  - [Position Map](#)
  - [Retiree Recall Survey](#)
  - [Vacancy Search](#)  
Search for Vacancies by Type, Region, Grade...etc

Frequently Asked Questions

[How to change a photo?](#)

Session Information

Login: **william.t.hutto**  
Date: 2018/01/03  
Server: HRC 1009

Log Out

Self Service Application

<a href="#">HRC Self Service</a>	(HRC Sel
<a href="#">AKO Email</a>	(Check y
<a href="#">DEERS</a>	(Update y
<a href="#">LES</a>	(Check y

Favorite Links

Edit F



# How to find a new TPU assignment



Use the 3 input cells provided to find vacancies.  
You can fill one, two, or all three to pull results.  
You can use "Skill > 01A00" to pull BI (branch immaterial) positions by rank  
Hit "SUBMIT" to generate the vacancies (next slide)

U.S. ARMY HUMAN RESOURCES COMMAND

HRC > Tools > Position Map Welcome : William.t.hutto

Navigation

- Tools
  - Active Enlisted Rtmt/Sep Status
  - AGR Application
  - Continuum of Service Application
  - Evaluation Reports
  - Leader Development Guide
  - Position Map
  - Retiree Recall Survey
  - Vacancy Search
- Frequently Asked Questions
  - Why do I to get "Page Cannot be Displaye..."
  - Types of Records
  - Can employees at HRC see my Civilian Emp...
  - Duplicate or Erroneous Document Correcti...
  - Where are Late & Delinquent Evaluation R...
- Session Information
  - Login: william.t.hutto
  - Date: 2018/01/05
  - Server: HRC 1006
- Site Information

Search: Skill > Rank > MAJ Branch > SC SUBMIT

Map Data:

State	Count
AK	1
AL	0
AR	0
AZ	10
CA	1
CO	0
CT	0
DC	1
DE	0
FL	3
GA	7
IA	0
IL	2
IN	0
KS	0
KY	1
LA	2
MA	3
MD	0
ME	0
MI	1
MN	0
MO	0
MS	0
MT	0
NH	0
NJ	1
NM	0
NY	6
OH	2
OK	0
OR	0
PA	2
RI	0
SC	2
SD	0
TN	1
TX	2
UT	0
VT	0
VA	1
WA	0
WI	0
WV	0
WY	0





# How to find a new TPU assignment



One you have created this screen, you can manipulate the data in 5 cells at the top to generate new results and export to an XLS. Experiment by entering new data in any/ either of 1,2, or 3 of these cells

https://www.hrcapps.army.mil/Portal/default.aspx?page=UMRData&param=c IWS - TAPDB-R ATRRS Portals - Logon New tab Portal - Position Map Portal - UMR Data Portal - UMR Data Portal - UMR Data

File Edit View Favorites Tools Help

**manipulate these cells for new results**

State: GA Grade: Skill: Branch: SC UIC: Reload

26 - Positions Retrieved

**email me the 2-3 UICs you are interested in**

Pos Type	UIC	Unit	Para	Line	Pos Nbr	Auth Grd	Auth Br	Title	Status	Grd	Auth Skill	Duty Skill	DOR	Br	MRD/ETS	Dt Asg Unit	Pos Asg Dt	Remarks	Command	Street	City	State	
TPU	W72901	REGT 3 BN (SC) (-)	001	03	1345	MAJ	SC	S3	VACANT	MAJ	25A00	25A00	2017/08/25	SC	2033/02/01	2017/12/15	2018/01/02		99TH REGIONAL SUPPORT COMMAND (RSC)	3311 WRIGHTSBORO ROAD	AUGUSTA	GA	
TPU	W87JAA							HC TNG	VACANT		25A00		//			//	//		88TH REGIONAL SUPPORT COMMAND (RSC)	BLDG 14401 15TH & LANE ST	FORT GORDON	GA	
TPU	W87X01							ER	VACANT		25G00		//			//	//		81ST REGIONAL SUPPORT COMMAND	2323 DAUPHINE ST	EAST POINT	GA	
TPU	W87X01	TSC SPT UNIT CENTCOM (-)	135	02	0340	MAJ	SC	C-E STAFF OFF	VACANT		25G00		//			//	//		81ST REGIONAL SUPPORT COMMAND	2323 DAUPHINE ST	EAST POINT	GA	
TPU	W87X01	TSC SPT UNIT CENTCOM (-)	135	03	0345	CW3	SC	NETWORK MGMT TECH	VACANT		255S0		//			//	//		81ST REGIONAL SUPPORT COMMAND	2323 DAUPHINE ST	EAST POINT	GA	
TPU	W87X01	TSC SPT UNIT CENTCOM (-)	138	01	0370	LTC	SC	OPERATIONS OFF	VACANT		25G00		//			//	//		81ST REGIONAL SUPPORT COMMAND	2323 DAUPHINE ST	EAST POINT	GA	
TPU	W87X01	TSC SPT UNIT CENTCOM (-)	138	05	0390	CPT	SC	C-E STAFF OFFICER	VACANT		25G00		//			//	//		81ST REGIONAL SUPPORT COMMAND	2323 DAUPHINE ST	EAST POINT	GA	
TPU	W87X01	TSC SPT UNIT CENTCOM (-)	138	02	0445	CW4	SC	NETWORK MGMT TECH	VACANT		255N0		//			//	//		81ST REGIONAL SUPPORT COMMAND	2323 DAUPHINE ST	EAST POINT	GA	
TPU	W87X01	TSC SPT UNIT CENTCOM (-)	138	05	0460	CW5	SC	SENIOR SIGNAL TECH	VACANT		255Z0		//			//	//		81ST REGIONAL SUPPORT COMMAND	2323 DAUPHINE ST	EAST POINT	GA	
TPU	W8CAA	SIG CMD MISSION SPT ELEM	010	01	0110	LTC	SC	SIG OPERATIONS OFF	VACANT		25A00		//			//	//		81ST REGIONAL SUPPORT COMMAND	2323 DAUPHINE ST	EAST POINT	GA	
TPU	W8CAA	SIG CMD MISSION SPT ELEM	010	06	0135	MAJ	SC	SIG READINESS OFF	VACANT		25A00		//			//	//		81ST REGIONAL SUPPORT COMMAND	2323 DAUPHINE ST	EAST POINT	GA	
TPU	W8CAA	SIG CMD MISSION SPT ELEM	015	02	0315	LTC	SC	DEPUTY DIRECTOR TRNG	VACANT		25A00		//			//	//		81ST REGIONAL SUPPORT COMMAND	2323 DAUPHINE ST	EAST POINT	GA	
TPU	WNEUR1	SC CMD (THEATER)	116	02	2620	CPT	SC	NETWORK OFFICER	VACANT		25G00		//			//	//		81ST REGIONAL SUPPORT COMMAND	2323 DAUPHINE ST	EAST POINT	GA	
TPU	WNEUR1	SC CMD (THEATER)	116	06	2465	CW4	SC	SR NETWORK MGMT TECH	VACANT		255N0		//			//	//	RSRVD FTUS	81ST REGIONAL SUPPORT COMMAND	2323 DAUPHINE ST	EAST POINT	GA	
TPU	WNEUR1	SC CMD (THEATER)	119	01	0360	MAJ	SC	NETWORK OFFICER	VACANT		25G00		//			//	//	11	81ST REGIONAL SUPPORT COMMAND	2323 DAUPHINE ST	EAST POINT	GA	
TPU	WQ7XAA	CS BN CMBT SUST SPT	109	01	0405	CW2	SC	INFO SVCS TECH	VACANT		255A0		//			//	//	11	TENURED	377TH THEATER SUSTAINMENT COMMAND (TSC)	1690 RIVERSIDE DRIVE	MACON	GA
TPU	WR72AA	CS GRP HHD RSG	108	01	0265	MAJ	SC	S8	VACANT		25G00		//			//	//	11		377TH THEATER SUSTAINMENT COMMAND (TSC)	1650 COREY BLVD	DECATUR	GA
TPU	WR72AA	CS GRP HHD RSG	108	03	0275	CW2	SC	INFO SVCS TECH	VACANT		255A0		//			//	//			377TH THEATER SUSTAINMENT COMMAND (TSC)	1650 COREY BLVD	DECATUR	GA

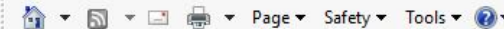
Email Vacancy UIC's you're interested in to me. 3 UICs maximum.



# How to find a new TPU assignment



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## YOU ARE ACCESSING A U.S. GOVERNMENT (USG) INFORMATION SYSTEM (IS) THAT IS PROVIDED FOR USG-AUTHORIZED USE ONLY.

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- Agreement to the [Acceptable Use Policy](#).

I AGREE

100%

<https://www.milsuite.mil/book/docs/DOC-375787>



# How to find a new TPU assignment



https://www.milsuite.mil/book/docs/DOC-375787 Weekly USAR Primary Vaca...

File Edit View Favorites Tools Help

UNCLASSIFIED//FOUO

milSuite Streams Content People Places

milBook More documents in Job Announcements/Word Vacancies

## Weekly USAR Primary Vacancy Listing as of 20180126

Version 42

Created by Jamie Delmolino on May 22, 2017 9:22 AM. Last modified by Jamie Delmolino on Jan 26, 2018 1:47 PM.

SUCCESS

Email Vacancy UIC's you're interested in to me. 3 UICs maximum.

1. Attached is the weekly listing of all USAR primary vacancies. Changes made today can directly affect your unit vacancy advertisements. Reorganization) are not used as a holding area for Soldiers. Units should also ensure upon any changes to AGR positions or other tenured positions those changes are immediately made within KLAS Position Maintenance module. Soldiers should be placed on the UMR in the positions they were contracted for even if 10-deep (overmanning is authorized per Full Court Press). REQUEST (USAR Recruit Quota System) is the system that accessioning agencies (USAREC/ARCD) use to man our forces.
2. Please keep in mind that the Army Reserve does not have as many structured vacancies as our current end strength objective requires so your units also have a fair share of overstrength (without incentives) and mobilization vacancies (with incentives).
3. Attached along with the Weekly USAR Wide Primary Vacancy list is a Powerpoint presentation explaining how to filter the spreadsheet to get the specific information you are looking for.
4. If you have any questions about your vacancies please contact the USARC G-1 REQUEST Team at (910) 570-8752/8121 or email at: [usarmy.usarc.usarc-hq.mbx.g1-request-team@mail.mil](mailto:usarmy.usarc.usarc-hq.mbx.g1-request-team@mail.mil).
5. If you are a Soldier looking for information regarding a specific position you can use the Army Reserve Career Counselor Locator at [http://stayarmyreserve.army.mil/region\\_contact.htm](http://stayarmyreserve.army.mil/region_contact.htm).

- Filtering Instruction example.pptx 1.5 MB Preview
- USAR Unit Prioritization.pptx 268.4 KB Preview
- Weekly USAR Primary Vacancy Listing as of 20180126.xlsx



Click here to download a Vacancy list that can be filtered and sorted